

Title: Bus Cancellations and Early Dismissals due to Inclement Weather	Procedure #: 024 Page: 1 of 3	Section: Operating Guidelines
Effective: Nov 5, 2010	Last Reviewed: Feb 2019	Next Review: Feb 2022

Statement	<p>The decision to cancel school transportation is the responsibility of the member Board assigned Senior Business Official in coordination with the Manager of Transportation Services.</p> <p>When transportation services are cancelled, the schools and offices in the effected zones will be considered closed.</p> <p>Ultimately, it is the responsibility of parents and/or guardians to decide if they want their child(ren) to travel to school on inclement weather days when transportation is running.</p>
Procedures:	<p>Cancellations of Service</p> <ol style="list-style-type: none"> 1. The decision to cancel transportation due to inclement weather shall be made after discussions have taken place with school bus operators and information has been obtained, where necessary and available, from: Environment Canada, Accuweather, and local road supervisors from the City of Brantford and Counties of Brant, Haldimand and Norfolk. 2. The geographic areas of Brant, Haldimand, and Norfolk Counties served by STSBHN are divided into 4 geographic zones for the purposes of inclement weather. 3. The decision to cancel transportation services will be made when: <ul style="list-style-type: none"> • The forecasted road conditions during the travel time when students are on board are believed to not allow for the safe provision of services, • Visibility is anticipated to be significantly impacted during the travel time when students are on board, • The ambient air temperature is at or below -30 degrees Celsius, as of 5:00 AM, on the Environment Canada website in: <ul style="list-style-type: none"> ○ Simcoe, ON for Zone 1 ○ Haldimand County, ON for Zone 2 ○ Brantford, ON for Zones 3 and 4 • The Environment Canada Wind Chill Chart, as of

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Procedures... continued:	<p>5:45AM on the Environment Canada website, indicates a high risk of frostbite to occur in 10 minutes or less in:</p> <ul style="list-style-type: none"> ○ Simcoe, ON for Zone 1 ○ Haldimand County, ON for Zone 2 ○ Brantford, ON for Zones 3 and 4 <p>4. The Manager of Transportation Services will assign staff of the transportation department staff to communicate inclement weather bus cancellations to the key stakeholders of each region.</p> <p>5. If a bus travels through a zone closed due to inclement weather during the normal course of its route to take students to/ from school, the bus route will not operate on that day.</p> <p>Early Dismissals</p> <p>Early dismissal will only occur in extreme circumstances. The decision to have students transported home early will be made by 12:00 noon and with the information being broadcast through the traditional means of regular inclement weather cancellations/ delays.</p> <p>When it has been deemed necessary to dismiss early, parent(s)/ guardian(s) (or alternate emergency contacts) of the students, from junior kindergarten to grade 8, will be contacted by the school, unless the school has previously made alternate arrangements with parent(s)/ guardian(s). If no contact can be made before buses leave, students will remain at the school until parent(s)/ guardian(s) have been contacted and have made arrangements to pick-up their child(ren).</p> <p>The Inclement Weather Zones are as follows:</p> <p>Zone 1 – Norfolk County Zone 2 - Haldimand County Zone 3 – Brant County Zone 4 – City of Brantford</p>
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