

Title: Specialized Routing	Procedure #: 011	Effective: May 17, 2011
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Statement	<p>STSBHN is committed to planning and delivering safe, effective and efficient transportation services to all students of the member boards. Route planning will take place in such a way that all approved service parameters and approved Board specific expectations are adhered to.</p>
Procedures	<p>STSBHN will plan and continually manage routes using criteria identified in (031) Service Parameters via computerized planning software along with input from the member board's Special Education Departments as well as local school bus operators to effectively develop routes and runs.</p> <p>STSBHN will also take the following factors into consideration when developing transportation solutions for students identified under (020) Special Education and Medical Transportation:</p> <ol style="list-style-type: none"> 1. Mode of Transportation – the type of vehicle assigned to a route will be determined by STSBHN staff to meet the needs of the students assigned while minimizing the cost to STSBHN. 2. Special Needs Transportation – student identified by (020) Special and Medical Transportation will be provided transportation services which meet their specific need(s) as determined and communicated by the member board's Special Education Department. Additional special services, for identified students, may include: <ul style="list-style-type: none"> • Adult monitors – intended for students who have extraordinary medical needs or where a safety concern exists; • Mid-day pickups – intended for student who are unable to attend a full day of curriculum or who would be better served with a schedule that meets their specific needs. Scheduled pickups and drop offs, that deviate from the traditional length of the school day, will only be at the request of the school principal in

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Procedure Cont...	<p>3. if transportation services are not required due to illness, vacation, etc, the parent/ guardian must contact the service provider directly to inform them of the student's absence and expected duration. Repeated failure to convey this information may result in transportation services for the student being suspended or removed.</p>
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